

**Here are the internships & part-time positions for May 30, 2007 from Career Services. For more information regarding these positions, please stop by Career Services, lower level, Rossin Campus Center, reply to this e-mail, or call us at 724.229.5126. If you are looking for part-time employment, Career Services, as well as the Office of Financial Aid, keep job books for local part-time employment.**

**Community Action Southwest** is hiring an Accounting Intern. Intern's responsibilities include account reconciliation, Invoicing, preparation of quarterly taxes and other projects as needed. Student must be an Accounting major. Hours vary according to class schedule, with Summer hours totaling 15-25 hours per week & hours during school totaling 10-15 hours per week. The internship will start as soon as possible and will end approximately in August, and the pay will be \$10.25/hour. Please forward resume by e-mail ([psimonini@caswg.org](mailto:psimonini@caswg.org)) or fax (724-228-9966), Attention: Phyllis. All interested candidates should submit their resumes by June 22, 2007.

**Northwestern Mutual** is looking for a Financial Representative Intern. Working 15 to 20 hours per week, financial representative interns are able to gain necessary skills and knowledge of the financial services industry, define their own target markets and establish client relationships. Qualifications include: completion of two academic years in a BA or BS degree from a four-year institution; strong interpersonal skills, self-motivation, community service and history of personal success. E-mail your resume to [tracy.swackhamer@nmfn.com](mailto:tracy.swackhamer@nmfn.com). For more information, visit our web site at <http://careers.nmfn.com>.

#### **OTHER OPPORTUNITIES**

**Business Today**, whose mission is to create a forum for communication between university students and top business leaders, is holding an International Conference in New York City on November 17-20, 2007. Applications will only be accepted from Sophomores & Juniors and the deadline is June 4. Accepted applicants will have their trip expenses paid by Business Today. To learn more & get application instructions, visit [www.businesstoday.org](http://www.businesstoday.org).

**Semester at Sea**, sponsored by the University of Virginia, is accepting applications for their upcoming programs. Visit [www.semesteratsea.org](http://www.semesteratsea.org) for more information & an application.

#### **PART-TIME/SEASONAL POSITIONS**

Housesitters needed for local family to stay at the house, walk & feed 3 dogs, care for 4 cats, and feed 2 horses twice a day. Fairly easy job, but a responsible person is needed. The pay is \$40/day, cash, and will provide allowance for food. Filling position ASAP. If interested, call 724-223-0475.

**Interim HealthCare** is hiring a Nurse Aide for an 11 year old girl living near Prosperity, PA. Flexible schedule (afternoons/evenings/weekends), with CPR certification & Act 33/34 clearances preferred (although Interim can help obtain these clearances). Fax your cover letter & resume to 412-436-2215 or call Paula Chrisses, Personnel Specialist, for more information at 1-800-447-2030, Ext. 48.