

Here are the internships for July 29, 2009, from Career Services. For more information regarding these positions, please stop by Career Services, lower level, Rossin Campus Center, reply to this e-mail, or call us at 724.229.5126. If you are looking for part-time employment, Career Services, as well as the Office of Financial Aid, keep job books for local part-time employment.

INTERNSHIPS

The Office of Career Services is seeking an energetic, self-starting student intern with a telephone presence for a project interacting with W&J alumni. The project will be based in the Office of Career Services and will consist of two phases:

- helping move existing data into the new career-related software.
- contacting alumni for purposes of cultivating internship opportunities for W&J students. Information gathered will be entered into software.

Students who have supported the Phon-a-thon are especially encouraged to apply. This internship will have some flexibility with hours and is expected to begin Fall 2009. Anticipated hours 6 – 8 per week at \$10 per hour. Submit a resume and letter of interest to the Office of Career Services at careerservices@washjeff.edu. Please reference "W&J CRN Project" in your letter. Search will remain open until position is filled.

PART-TIME

Pathways of SWPA is seeking part-time Childcare Workers and Residential Program Workers.

Childcare Workers - Specialized early childhood work in the field of childcare services. Work involves the creative implementation of a program which meets the educational, social, health needs and abilities of children. Duties are performed under the supervision of a professionally trained Program Director. Work is reviewed to determine program effectiveness and compliance with standards, policy and the overall objectives of the child care center. This position pays \$7.25 and hour.

Residential Program Workers - The employee in this position will provide services to individuals with developmental disabilities who reside in the residential program. Responsibilities entail supervision of the individuals' daily activities while teaching skills necessary to promote independent functioning and ensuring continuity of services for each individual served. Majors preferred are psychology and sociology. This position pays \$9.00 - \$9.50.

To apply, submit your resume to Bridget Bruce at bbruce@pathwaysswpa.org.