

## **Institutional Review Board for Human Subjects Survey Approval Form**

1. Title of proposed research
2. Course(s) in which you plan to use the exercise, after it has been approved.
3. Name of Instructor.
4. State the purpose of the intended research, specifying the problems addressed, what is to be learned, and identify the specific objectives of the survey/project. Include copies of any consent form, cover letters, or other documentation that you typically have students use as part of their survey.
5. How will these surveys be distributed and collected? How will participants be selected? To how many participants do you generally intend to distribute the survey?
6. How will the participants be informed that they may, without penalty, choose not to complete particular components of the survey or the survey as a whole?
7. Will any personally identifying information be collected? If so, explain the reason(s) for the collection of such information and explain how participant privacy will be maintained.
8. Will any personally or psychologically sensitive information be collected? If so, explain the reason(s) for the collection of such information and explain how subject privacy will be maintained.
9. How will the overall confidentiality and privacy of the participant's responses be ensured? How will survey responses be handled and stored?
10. Will there be a debriefing procedure or follow-up contact with the participant? If so, describe.
  
11. 10. Signature of the Investigator /Faculty member. Also indicate the date signed.

Signature of Faculty Member: \_\_\_\_\_

Date signed: